

e-HLbc Steering Committee Meeting

Date: Friday, November 14, 2014 (10:00 am – 12:00 pm)

Location: Room 2050, SFU Harbour Centre, 515 Hastings Street, Vancouver, BC

Participants:

In Person:

Dawne Bohme (BINM)
Heather Compeau (UFV)
Megan Crouch (SFU)
Ana Maria Ferrinho (BCIT)
Aleteia Greenwood (UBC)
April Haddad (JIBC, *Mgmt. Committee Chair*)
Karen MacDonell (CPSBC, *Mgmt. Committee Vice-Chair*)
Grace Makarewicz (CapU)
Karen McDowell (PHC)
Deb Monkman (PABC)
Kristina Oldenburg (RMTABC)
Cathy Rayment (PHSA)
Ruth Rochlin (IHA, *Mgmt. Committee*)
Todd Rowlett (VCC, Alternate)
Debbie Schachter (Douglas, *Mgmt. Committee*)
George Villavicencio (CapU)
Venessa Wallsten (QUC)

Teleconference:

Jean Blackburn (VIU)
Danell Clay (NHA)
Ken Cooley (UVic)
Cliff Cornish (VIHA)
Gregg Currie (Selkirk)
Alison Curtis (Langara)
Trina Fyfe (UNBC)
Marci Gibson (WorkSafe)
Mary Anne Guenther (NIC)
Shannon Long (VCHA)
Todd Mundle (KPU, *Mgmt. Committee*)
Michelle Purdon (FHA, *Mgmt. Committee*)
Dawna Turcotte (NLC)
Ross Tyner (OC)

e-HLbc Administrative Centre:

Jennifer Bancroft (e-HLbc, Recorder)
Anita Cocchia (e-HLbc)

Regrets:

Janet Campbell (BCSLPA)
Rosie Croft (RRU)
Linda Epps (NVIT)
Susan Firbank (HEABC)
Ted Goshulak (TWU)
Sybil Harrison (Camosun)
Antje Helmuth (MoH/MCFD)
Brenda Mathenia (TRU)
Katherine Plett (CNC)
Shahida Rashid (COTR)
Rob Sutherland (Yukon)
Lauren White (YHSS)
Melanie Wilke (NWCC)
Alicia Wrobel (BCAK)

Agenda Items:

1. Welcome and Adoption of Agenda (April Haddad)

A. Haddad welcomed in person and teleconference participants. Attendance was taken.

Two new e-HLbc library representatives participated in the meeting: D. Clay from Northern Health Authority and M. Gibson from WorkSafe BC. This is also D. Monkman's last Steering Committee meeting since she resigned from her position at the Physiotherapy Association of BC.

The meeting's agenda was approved. The May 13, 2014 Steering Committee meeting minutes were approved via email and are posted on the e-HLbc website.

2. Priorities and Responsibilities at the e-HLbc Administrative Centre (Anita Cocchia)

A. Cocchia outlined staffing changes at the e-HLbc Administrative Centre. In October, on the advice of her doctor, Leigh Anne Palmer went on medical leave. She and her baby are healthy, but the pregnancy has been difficult. She will be on medical leave until the start of her maternity leave on December 15, 2014. She is scheduled to return to work on December 14, 2015.

During the leave period, J. Bancroft will continue in her role as e-HLbc librarian. Myfanwy (Vaughn) Postgate, e-HLbc's contract librarian, will continue to provide members with technical support. A. Cocchia will be taking on most of the duties of the e-HLbc Coordinator, rather than hire an additional e-HLbc librarian. Some of A. Cocchia's responsibilities at the BC ELN Office will be shifted to free up time to spend on e-HLbc.

The rationale for taking this approach is that having A. Cocchia in this role will ensure continuity within the consortium. This is especially important during the Core Suite renewal. A. Cocchia has worked with e-HLbc since its beginnings, and has a strong understanding of its policies and procedures. It will be a smoother transition to have someone who knows the organization, and is known by members, to fill the Coordinator's position during Leigh Anne's absence. Also, it would be challenging to bring in someone new in the midst of the Core Suite renewal.

3. Core Suite Renewal 2015-2018 – Next Steps (Anita Cocchia)

A. Cocchia provided the committee with an update on Core Suite renewal negotiations and next steps.

Core Suite Renewal Negotiations:

As was communicated in an email sent to the Steering Committee in October, 2014, the Core Suite for 2015-2018 continues to consist of both EBSCO and Ovid collections, and will have an annual price increase of approximately 7% in the first year, 5% in the second year, and 5% in the third year. The annual price increases are lower than the price increases during the last three-year term. These numbers are approximate and will vary from library to library.

The Administrative Centre negotiated the Core Suite renewal pricing during the past summer and fall. Both EBSCO's and Ovid's initial pricing proposals were reasonable.

The challenge of negotiating with EBSCO was with the APA pricing. The APA titles (PsycINFO, PsycARTICLES) are the most expensive part of the EBSCO bundle. APA is inflexible in their content fees and rigid in their approach to negotiations. Since the cost of the APA titles could not be lowered, the Administrative Centre focused its efforts instead on getting more content and lower fees for the overall EBSCO bundle.

In the end, the Administrative Centre successfully negotiated an upgrade from CINAHL Full Text to CINAHL Complete at a 75% discount. CINAHL Complete includes an additional 740 unique full text journal titles. As a result of providing EBSCO with increased revenue, the overall annual price increases and the APA Management Platform fees were lowered. For the EBSCO bundle, the approximate price increase over the next three years is 8% in the first year, 3% in the second year, and 3% in the third year.

The Ovid proposal was the real surprise. After hearing from Ovid about drastic price increases of 30-50%, final negotiations with Ovid brought annual price increases down to approximately 5-6% over the next three years.

During negotiations, the Administrative Centre focused on the need for Ovid to improve its relations with e-HLbc members, especially after the difficulties of the past couple of years. Administrative Centre staff also stressed the negative impact of the current US exchange rate on Canadian libraries. Greg St. Louis, Ovid's new Director of Sales in Canada and the western USA, is based in Canada and showed a real understanding of the consortial environment.

As it was unlikely that Ovid would lower the LWW Total Access Collection costs, the Administrative Centre focused its negotiation strategy on bringing down the cost of Ovid's technical support fee. In the end, Ovid conceded to dropping the technical fee in the second and third year of the Core Suite subscription term. Also, Ovid agreed to remove the technical fee completely if e-HLbc subscribes to additional Ovid products.

A. Cocchia also presented information on the Affiliate Member subsidy. Over the past three years, e-HLbc has been accumulating Affiliate Member Core Suite licensing fees and membership fees. The subsidy comes to approximately \$108,000 CAD. This amount, divided evenly over the next three years, will help reduce member costs' by about \$36,000 CAD each year.

During the last Core Suite renewal, the BC Academic Health Council felt it was necessary that all members sign a letter of commitment. The Management Committee decided that it will take a different approach. The Core Suite renewal will be treated like any other renewal, and the Administrative Centre will not take any action to gather formal commitments from members.

Next Steps:

Core Suite negotiations with vendors are now over. The e-HLbc Management Committee approved the Core Suite for 2015 to 2018. Pricing was finalized with vendors, and costs have now been communicated to the Steering Committee.

The next step is to complete the Core Suite Case for Renewal. The Case for Renewal, which details the Core Suite pricing and costs per institution, is also partly an advocacy document for libraries to use with their administrators should the need arise. The Case for Renewal will be distributed to members in mid-January or February, and posted on a password-protected page on the e-HLbc website.

After the Case for Renewal is published, three-year commitments will be gathered from full members, and one-year commitments from affiliate members.

The Core Suite for 2015 to 2018 will begin on April 1, 2015.

ACTION: Release the 2015-2018 Core Suite Case for Renewal in January or February, 2015.

ACTION: Gather three-year commitments from full members, and one-year commitments from affiliate members.

4. Membership Pledge 2015-2018 (Anita Cocchia)

A. Haddad provided some background information as to why in the past licensing fees and membership fees were bundled in a single document. As e-HLbc's activities and membership have diversified over the years, it makes less sense to tie membership commitment with the core suite renewal.

The e-HLbc Management Committee decided this year to present licensing and membership fees in separate documents. The Case for Renewal will continue to communicate licensing costs, and a new document, the Membership Pledge, will communicate membership costs.

A. Cocchia explained the purpose of the Membership Pledge. This document will outline the benefits and responsibilities of e-HLbc membership, and explain how membership costing occurs. All fees are in Canadian dollars.

BC ELN will not increase its Administrative Centre fee, so that the fee will remain stable at an annual \$108,600 for the next three years. The fee is split evenly between the health and post-secondary sectors. Each sector has their own formulas for dividing the amount amongst themselves.

The post-secondary sector cost sharing is based on an FTE model: \$0.31 per FTE, with a minimum cost of \$575 and a maximum cost of \$10,000.

Cost sharing among the health authorities is based on the Patient Safety and Learning System Cost Sharing Formula that was used by the BC Ministry of Health to allocate the global health care budget.

Affiliate membership fees have been more closely aligned with post-secondary membership fees this year. Their fees are also \$0.31 per FTE, but with a minimum cost of \$575 and a maximum cost of \$1,000.

Full members commit to e-HLbc membership for three years, and affiliate members commit to membership for one year.

In past years, a modest subsidy was applied to membership fees. This year, the Management Committee decided to re-direct the subsidy to off-setting licensing fees. With annual price increases and licensing fees priced in US dollars, and with the negative US dollar exchange, using the Affiliate subsidy to reduce the licensing costs will have a greater benefit than subsidizing membership fees which are priced in Canadian dollars and will see no increase over the next three years.

This decision will have a slight impact on the first year's membership costs.

ACTION: Release the Membership Pledge for 2015 to 2018 in November or December 2014.

5. e-HLbc Administrative Centre Update (Jennifer Bancroft)

J. Bancroft presented the progress report to the committee. Highlights from the progress report include:

Licensing:

- e-HLbc collaborated with Consortia Canada on securing the new *Diagnostic and Statistical Manual of Mental Disorders* (5th ed.) and PsychiatryOnline license. Pricing and a trial were sent to member libraries in September 2014, and approximately 30 libraries across Canada (including 8 e-HLbc libraries) have joined the subscription with a 15% group participating discount.
- The SPORTDiscuss and e-CPS/e-Therapeutics boutique licenses were renewed, and an EBSCO Discovery Service (EDS) license was trialed.

Partnerships:

- The Administrative Centre is coordinating exhibits and sponsorships for the Canadian Health Libraries Association (CHLA) Conference planning committee. The conference is from June 19 to 22, 2015.
- There have been membership discussions with the First Nations Health Authority. The FNHA first contacted e-HLbc in January 2013. Due to a number of staffing changes at their organization, contact was lost. Contact was re-established late last year, and e-HLbc is presently discussing resource pricing, and technical infrastructure requirements with the FNHA.

Training:

- Planned and coordinated an in person and an online EBSCO training session. The training sessions covered advanced search techniques and new features in CINAHL, Medline, and PsycINFO.

6. New Business (April Haddad)

R. Rochlin shared the news that the health authorities have asked Health Shared Services BC (HSSBC) to negotiate pricing for UpToDate on their behalf.

UpToDate is a clinical decision support resource that is considered essential by clinicians. All the health authorities subscribe separately to this product. e-HLbc has in the past investigated licensing this resource consorcially, but UpToDate has always refused to work with consortia.

7. Next Meeting (April Haddad)

Draft minutes from the meeting will be sent to Steering Committee representatives for approval via email. The next Steering Committee meeting will be scheduled for Spring 2015.

ACTION: The Administrative Centre will identify an optimal date and location for a Spring 2015 Steering Committee meeting.