

e-HLbc Management Committee Business Meeting

Date and Time: May 13, 2014 12:00pm – 12:30pm

Location: SFU Harbour Centre, RM 2520, 515 West Hastings Street

e-HLbc Management Committee Business Meeting Minutes

Participants

In Person:

April Haddad (JIBC, Vice-Chair)
Shannon Long (VCHA)
Deb Monkman (PABC)
Todd Mundle (KPU)
Ruth Rochlin (IHA, Chair)
Debbie Schachter (Douglas)

e-HLbc Administrative Centre

Jennifer Bancroft (Recorder)
Anita Cocchia
Leigh Anne Palmer

Regrets:

Michelle Purdon (FHA)

1. Agenda Creation (Ruth Rochlin)

Ruth polled the Committee for agenda items to discuss. The next Vice-Chairmanship was the only item placed on the agenda. The agenda was approved.

2. Vice-Chair Appointment (Leigh Anne Palmer)

Ruth Rochlin has completed her term as Chair of the Management and Steering Committees. She will step down as Chair but remain on the Management Committee for one more year as Past Chair. April Haddad will assume the position of Chair in the Fall of 2014.

The position of Vice-Chair is unoccupied. The new Vice-Chair must be a Management Committee representative from a Health Sector full member institution.

Shannon Long announced that she would not assume the position of Vice-Chair and that she will be stepping down from the Management Committee. As a result, an election is necessary to vote in a new Health Sector representative to sit on the Management Committee.

ACTION: A call for nominations to the Steering Committee for a Health Sector representative will be issued. If necessary an electronic election will be called.