

e-HLbc Steering Committee Meeting

Date and Time: May 13, 2014 10:00 am – 12:30 pm

Location: SFU Harbour Centre, RM 2520, 515 West Hastings Street

e-HLbc Steering Committee Meeting Minutes

Participants

Tim Atkinson (VCC)
Dawne Bohme (BINM)
Alison Curtis (Langara)
Linda Epps (NVIT)
Ana Maria Ferrinho (BCIT)
Aleteia Greenwood (UBC)
April Haddad (JIBC, Vice-Chair)
Shannon Long (VCHA)
Karen MacDonell (CPSBC)
Karen McDowell (PHC)
Deb Monkman (PABC)

Todd Mundle (KPU)
Kristina Oldenburg (MTABC)
Cathy Rayment (PHSA – BCCA)
Ruth Rochlin (IHA, Chair)
Debbie Schachter (Douglas)

e-HLbc Administrative Centre

Jennifer Bancroft (Recorder)
Anita Cocchia
Leigh Anne Palmer

Via Teleconference:

Anne Allgaier (NHA)
Jean Blackburn (VIU)
Heather Comeau (UFV)
Ken Cooley (UVic)
Cliff Cornish (VIHA)
Megan Crouch (SFU)

Mary Anne Guenther (NIC)
Penny Haggarty (TRU)
Sybil Harrison (Camosun)
Grace Makarewicz (CapU)
Dawna Turcotte (NLC)
Ross Tyner (Okanagan)

Regrets:

Janet Campbell (BCASLPA)
Rosie Croft (RRU)
Gregg Currie (Selkirk)
Trina Fyfe (UNBC)
Ted Goshulak (TWU)
Antje Helmuth (MCFD / Health)
Lance Nordstrom (WorkSafe)
Kathy Plett (CNC)

Michelle Purdon (FHA)
Shahida Rashid (COTR)
Rob Sutherland (Yukon)
Venessa Wallsten (QUC)
Lauren White (YHSS)
Melanie Wilke (NWCC)
Alicia Wrobel (BCAK)

1. Welcome (Ruth Rochlin)

Attendance

- Ruth welcomed in person and telephone participants. Attendance was taken.

Agenda

- The agenda was approved.

Meeting Minutes

- The November 2013 Steering Committee meeting minutes were approved via email.

ACTION: The e-HLbc Administrative Centre will post the final version of the meeting minutes on the e-HLbc website.

2. Member Updates (Ruth Rochlin)

Two new Steering Committee representatives, Aleteia Greenwood (UBC) and Karen McDowell (PHC), were welcomed to the Committee.

3. Financial Report (Leigh Anne Palmer)

The 2013/14 Expenditure Summary and the 2014/15 Expenditure Plan were presented. The format of the report has been simplified to achieve greater transparency and clarity.

As shown in the Expenditure Plan, the Core Suite and Membership Fees subsidy, endorsed by the 2012 Steering Committee to offset costs, were transferred from the BC Academic Health Council (BCAHC).

As the Management and Steering Committee have agreed in the past, revenue from affiliate member fees continues to be accumulated (they are captured as carry forward). These will be used to cover operational costs and to offset licensing and membership fees for the coming three-year bundle (2015-2018).

4. Core Suite Renewal Update (Leigh Anne Palmer)

The Administrative Centre has been preparing for e-HLbc's Core Suite Renewal since the Fall of 2013. e-HLbc negotiates with EBSCO, APA, and Ovid / Wolters Kluwer Health for the Core Suite content.

EBSCO is a straightforward vendor to work with. The Administrative Centre has established a positive relationship with EBSCO and is confident that all issues can be resolved satisfactorily.

APA negotiations are more difficult. Because of their pricing structure, there is always significant discussion about how their model should be used for our consortium.

How negotiations will proceed with Ovid is still uncertain. The vendor has communicated that members should expect a substantial increase in price for LWW Total Access Collection. Taking into account the current exchange rate, if prices are raised considerably it is unlikely that LWW will continue to be a part of the Core Suite bundle as it has in the past. Including LWW titles in whole or in part as a boutique license is an option.

The Administrative Centre perseveres in its discussions with Ovid, continues to strategize options for alternate ways to provide LWW content to members, and expects to know more about the status of LWW Total Access Collection at the Fall Steering Committee meeting.

5. e-HLbc Year in Review 2013-2014 (Jennifer Bancroft)

The 2013-2014 Year in Review, e-HLbc's annual report, has been published and posted to the e-HLbc website. The success of the Year in Review is largely attributed to e-HLbc members who provided e-HLbc and BC ELN staff with excellent stories and photographs that were included in the report. Members are encouraged to forward the report to administrators, stakeholders, and other interested parties.

ACTION: The e-HLbc Administrative Centre will investigate difficulties opening the Year in Review using Internet Explorer on the e-HLbc website.

6. Progress Report Update (Jennifer Bancroft)

- The e-HLbc Administrative Centre has been involved in negotiating national pricing for the *Diagnostic and Statistical Manual of Mental Disorders* (DSM-5) on behalf of Consortia Canada. Pricing is expected to be available in the Fall.
- BC ELN's subscription to the EBSCO Discovery Service (EDS) is now available to all e-HLbc members. e-HLbc is leveraging BC ELN's participation discounts.
- A Terms and Conditions Agreement for the Alexander Street Press (ASP) was negotiated by the Administrative Centre, and has been posted to the website.
- The new product selection process is complete. A Product Selection Feedback Survey was sent to members to elicit their feedback. On the whole, e-HLbc librarians are very satisfied or fairly satisfied with the e-Box, the ranking survey, and the selection process. Some suggestions for improvement included providing more product information, and offering a shorter list of final products to rank.
- All missing data resulting from the Drupal 6 to Drupal 7 e-HLbc migration has been added to the website.
- BC ELN staff are developing an invoicing system to be used by BC ELN and e-HLbc Administrative Centre staff to simplify the receipt and processing of payments.

7. e-HLbc Governance Update (Ruth Rochlin & April Haddad)

Ruth announced that today would be her last day as Chair of the Management Committee and the Steering Committee. April Haddad, the current Vice-Chair, will be assuming the position as Chair in the Fall. The next Vice-Chair (from the Health Sector) will be determined by the Management Committee in accordance with the guidelines provided by the Terms of Reference.

ACTION: The Management Committee will announce the next Vice-Chair.

8. Next Meeting (Ruth Rochlin)

ACTION: An optimal date and location for a Fall Steering Committee meeting will be identified.