

eHLbc STEERING COMMITTEE MEETING MINUTES

Date: Thursday, June 7, 2018 (1:00 pm – 2:00 pm)

Location: Teleconference

In attendance:

Aggie Black	PHC	*Debbie Schachter	CapU
*Dawne Bohme	BINM	Patricia Scott	CC
David Boudinot	UVic	Cass Strong	FNHA
Sarah Charles	CAOT-BC	Dawna Turcotte	NLC
*Julie Creaser	NHA	Venessa Wallsten	QUC
Megan Crouch	SFU	Melanie Wilke	NWCC
Alison Curtis	LC	Ella-Fay Zalezsak	VCC
Ana Maria Ferrinho	BCIT		
Trina Fyfe	UNBC		
Marci Gibson	WorkSafe		
Aleteia Greenwood	UBC		
*Mary-Anne Guenther (Vice-Chair)	NIC		
Christian Guillou	DC		
Lisa Gysel	IHA		
April Haddad	JIBC		
*Antje Helmuth (Chair)	MoH/MCFD		
Roën Janyk	OC		
Shannon Long	VCHA		
Karen MacDonell	CPSBC		
Carol MacFarlane	CRNBC		
Scott Marsden	AC		
Ken McFarlan	VIHA		
Dana McFarland	VIU		
*Todd Mundle	KPU		
Lisa Petrachenko	UVic		
Kathy Plett	CNC		
Michelle Purdon	FHA		
Shahida Rashid	COTR		
*Cathy Rayment	PHSA		

eHLbc Administrative Centre:

Jennifer Bancroft
(Recorder)
Anita Cocchia
Sunni Nishimura
Leigh Anne Palmer

Regrets:

David Burke	YC
Janet Campbell	SHBC
Fiona Chiu	PABC
Heather Compeau	UFV
Darlene Cripps	ARNBC
Rosie Croft	RRU
Gregg Currie	SC
Linda Epps	NVIT
Susan Firbank	HEABC
Ted Goshulak	TWU
Brenda Mathenia	TRU
Bev Neukom	YHSS
Kristina Oldenburg	RMTBC
Daryl Reynolds	BCAK

* Indicates eHLbc Management Committee members

Meeting Minutes:

1. Welcome and Adoption of the Agenda

Members were welcomed, attendance taken, and the agenda was adopted as presented.

2. Expenditure Plan 2018/19

The 2018/19 expenditure plan is available at:

https://ehlbc.ca/sites/default/files/misc_files/eHLbc_Expenditure_Plan_2018-2019.pdf

A. Cocchia presented the 2018/19 Expenditure Plan and highlighted the following:

Operations: Revenue

- The carryforward amount is lower than in previous years due to the funds expended on the eHLbc website and logo refresh.
- The miscellaneous revenue includes funds received from legacy BC ELN, non-eHLbc partner libraries that continue to license PsycARTICLES after it became an eHLbc subscription.

Operations: Expenditures

- While Management Committee meetings are usually held by teleconference, some funds were set aside to hold an in-person Management Committee meeting in the Fall to discuss strategic action planning and prioritising.

Licensing Initiatives

- eHLbc ended the 2017/18 fiscal year at a net loss as a result of not receiving a significant payment before the end of fiscal (the payment was subsequently received). The consortium therefore began the 2018/19 fiscal year with a deficit, but the payment is reflected in Member Cost Contributions category.
- The Administrative Centre anticipates ending the 2018/19 fiscal year with a carryforward of over \$100,000. The carryforward is made up of affiliate member licensing fees revenue and is used for future full member core suite subsidies.

3. Core Suite Renewal Update

L. Palmer reported that the Core Suite successfully renewed on April 1, 2018 and all 50 members renewed their commitment to the consortium. The current Core Suite has a four-year license term.

The Core Suite consists of nine EBSCO and Ovid health resources, including the newly acquired eBook Nursing Collection (includes approximately 550 full-text ebooks). More details about the Core Suite are available at: <https://bit.ly/2NrfqeK>

The Administrative Centre is investigating the most efficient way to retrieve MARC records for the eBook Nursing Collection. Currently, member institutions can retrieve MARC records through OCLC's WorldShare Collection Manager service.

4. Website Update

S. Nishimura announced the launch of the refreshed eHLbc website: <https://ehlbc.ca/>

The Steering Committee was reminded of the recommendation to upgrade the eHLbc Drupal Content Management System and website, approved in May 2017. The upgrade, completed in May 2018, improved the website's alignment with current security protocols, and allowed for future installation of modules facilitating creation of feedback tools, space for interest groups, and implementation of other 2017-2022 Strategic Plan actions.

Along with the website upgrade, the Administrative Centre refreshed the eHLbc logo and the website look and feel. The refreshed logo is available for member use at:
<https://ehlbcc.ca/members/marketing>

With the completion of the website upgrade, the Administrative Centre will turn its focus to other Strategic goals. Over the summer, an environmental scan of consortia similar to eHLbc is expected to generate ideas for:

- communicating the value of the consortium and building awareness of resources;
- mechanisms for knowledge exchange within membership; and
- tools and strategies for member training.

5. CPhA Update

Background

L. Palmer provided an update on the Management Committee's correspondence with the Canadian Pharmacists Association (CPhA):

- The Management Committee sent a letter, dated April 17, 2018, to CPhA expressing eHLbc's desire for continued partnership in providing member institutions with access to CPS and RxTx.
- In a response letter, dated April 23, 2018, CPhA inaccurately stated that eHLbc rejected the sales team's proposal to implement two distinct pricing models. In fact, eHLbc had communicated there was no issue with two different pricing models for the post-secondary and health sectors, yet had never received pricing from CPhA on which to begin negotiations.
- The Management Committee replied to CPhA on June 4, 2018, clarifying the inaccuracy and repeating its desire for a continued partnership with CPhA.

Discussion

The Steering Committee had a general discussion about individual member institutions' experiences negotiating pricing with CPhA. A number of eHLbc members reported cancelling their subscriptions to CPS or RxTx in response to price increases.

Steering Committee representatives discussed how the Management Committee might proceed with CPhA, including continuing discussions with the CPhA Board, a discussion space on the eHLbc website, and advocating for the BC Ministry of Health to pay for CPS and RxTx on behalf of the entire province.

6. Elections Update

A. Helmuth reminded the Steering Committee that D. Schachter and T. Mundle are finishing their terms on the Management Committee. Thanks was expressed to both of them for their years of service on the Committee.

Before this meeting a call-out was sent for nominations for two post-secondary representatives to fill those positions.

A. Helmuth reminded the Committee of eHLbc election protocols:

- Elections are staggered so that post-secondary and health representatives are elected in different election cycles.
- In the year that the incoming Chair of the committee is from the post-secondary sector, the post-secondary representatives stand for election. In the next year, the Chair is from the health sector, and health representatives stand for election.
- The Chair and Vice-Chair are always excluded from the election cycles.

Once nominations are closed, elections will be held by electronic ballot amongst the post-secondary representatives on the Steering Committee.

The terms of the new Management Committee representatives and the new Chair and Vice-Chair begin on July 1, 2018.

7. New Business

There was no new business.

8. Next Meeting

Draft minutes from the meeting will be sent to Steering Committee representatives for approval via email. The next Steering Committee teleconference will be scheduled for Fall 2018.