

e-HLbc Administrative Centre Progress Report

November 2012 – May 2013

Maintain & Grow e-HLbc Licensed Collections

Core Suite Support

- Formulating an action plan for 2015 core suite renewal.
- Ameliorating changes to Ovid access levels and continuing to advocate for a return to unlimited access for the College of Physicians and Surgeons of BC and health professional associations.
- Vendor Terms and Conditions Documents:
 - OVID core suite Terms and Conditions finalized and signed.
 - OVID Primal and JBI ebook Terms and Conditions under review.
 - APA Terms and Conditions document under review.

Boutique License Maintenance & Development

- Coordinated renewal of Canadian Health Research Collection, e-CPS/e-Therapeutics+, EMBASE, and SPORTDiscus.
- Managed the transition of AltHealth Watch and Health Source from BC ELN's licensing portfolio to e-HLbc.
- Collaborated with COPPUL on e-HLbc's new Ageline license and with BC ELN on Alexander Street Press license of streaming health videos.
- Liaised with vendors including EBSCO, Emerald, Login Canada, McGraw-Hill, Ovid, Proquest, and Stat!Ref.

Canadian Virtual Health Library

- Attended Conference Calls with the CVHL Negotiation Team.
- Attended CVHL Partners Meeting in Ottawa.
- Liaised with EBSCO, CVHL, and UBC to secure low guaranteed price increases for all Dynamed subscribers.
- Coordinating the transfer of the Dynamed license from CVHL to e-HLbc.

ConsortiaCanada

- Negotiated national pricing for McGrawHill's ebook collection and renewal of AccessScience & AccessEngineering.
- Monitoring ConsortiaCanada licenses of possible interest to e-HLbc members.

Nurture & Extend e-HLbc's Partnerships

Existing Member Support

- Provided ongoing administrative and technical support to members.
- Answered licensing terms and conditions questions.

- Provided technical support for authentication issues.

Membership Development

- Engaged the following potential organizations in conversation about affiliate membership:
 - Canadian Partnership Against Cancer,
 - First Nations Health Authority,
 - Occupational Therapists Association of BC, and
 - Vancouver College of Dental Hygiene.
- Creating Affiliate Member Recruitment Drive action plan.

Build e-HLbc's Brand

Stakeholder Communication

- Developing 2012-2013 Year In Review.
- Creating e-HLbc newsletter e-Wire to be posted Spring 2013.
- Generated postings for "What's New" section of the e-HLbc website.
- Creating promotional materials for member recruitment drive.

Cultivate a Culture of Assessment

Value Expression

- Harvested consortial statistics for e-HLbc core suite of resources.
- Gathering e-HLbc impact stories from clients at member organizations.
- Assisted members with statistics gathering from CEL, CPhA, EBSCO, and Ovid.

Strengthen e-HLbc's Infrastructure

Consortial Administration

- Participated in meetings with SFU and BCAHC, facilitating e-HLbc's transition.
- Worked with the BCAHC to transition e-HLbc hosting to SFU.
 - Drafted Transition Agreement, Principles of Transition, and Letter of License Assignment.
 - Created Transition Action Plan including activities and associated costs.
- Identified and initiated internal changes need to support financial and legal operations of e-HLbc.

Business Communication

- Communicated with committees and members regarding renewals and other consortium business.

Infrastructure and Committee Support

- Coordinated Management and Steering Committee Meetings.
- Maintained communication infrastructure including distribution lists, listservs, website & contacts database.